

CHADDS FORD TOWNSHIP SEWER AUTHORITY  
SPECIAL MEETING  
April 28, 2020  
VIRTUAL MEETING VIA ZOOM

Board Members: Mark Stookey  
Amanda Konyk  
Ted Mennicke  
Robert Lohr  
Dennis Henry

Also Present: Valerie Hoxter, Sewer Authority Manager  
James Flandreau, Solicitor  
Mike DiSantis, DELCORA  
Tom Lisse, Pennoni Associates

#### ANNOUNCEMENTS

Chairman Stookey took attendance and a quorum was established.

Mr. Stookey announced that the meeting was being conducted as a virtual meeting via the Zoom platform, which has been advertised in advance with instructions for attending the meeting posted on the Township website. Citizens wishing to call in or attend the meeting will be placed in a virtual “waiting room” and invited to join the meeting at the appropriate time. The Authority has a meeting moderator who will handle incoming questions from those who wish to participate. Any citizen entering the meeting will be required to provide their name, address, and email address for the record.

Chairman Stookey announced that an Executive Session for purposes of emergency planning and testing of technology for use in conducting virtual public meetings was held on April 21, 2020, and that an Executive Session will be held after this meeting adjourns for purposes of discussing real estate matters.

#### MINUTES

Upon motion and second (Lohr/Mennicke) the minutes from the January 21, 2020 Organizational and Regular Meeting were approved.

Upon motion and second (Mennicke/Lohr) the minutes from the February 19, 2020 Special Meeting were approved.

#### DELCORA

Mr. DiSantis presented his written report. He added that both plants were in compliance in February and March and the Ridings plant is operating without any major issues.

After discussion with the Board, Mr. DiSantis agreed to proceed with obtaining an early renewal of the annual operations agreement with the Authority for year 2021.

#### MANAGER

Ms. Hoxter presented her written report. She asked the Board for their thoughts about proceeding with the Act 537 Plan Improvements Project versus waiting until the DCED announces the award of grants for

which the Authority has submitted two applications. DCED will not be making grant awards until at least September due to COVID-19 virus delays.

After discussion among the Board, it was determined that Ms. Hoxter will contact State Representative Barrar and State Senator Killion to see if they can assist with obtaining further information regarding timing and likelihood of grant awards. In addition, Mr. Leisse will confirm what work on project bidding can be performed prior to grant awarding.

#### PENNONI

Mr. Leisse presented his written report.

Upon motion and second (Mennicke/Henry) the board approved the Pennoni Final Design Proposal in the amount of \$240,500.

Upon motion and second (Stookey/Konyk) the Board authorized the Authority Manager to work in conjunction with Pennoni engineers to make decisions and take necessary steps to keep the Act 537 Plan Improvements Project moving forward, subject to Pennvest limitations.

#### SOLICITOR

Mr. Flandreau's report was deferred to the Executive Session held at the end of the Regular Meeting.

#### TREASURER

Upon motion and second (Lohr/Henry) the February, 2020 ACH and check payments in the amount of \$19,298.73 were approved.

Upon motion and second (Lohr/Henry) the March, 2020 ACH and check payments in the amount of \$81,974.73 were approved.

Upon motion and second (Lohr/Henry) the April ACH and check payments in the amount of \$124,415.20 were approved

#### PUBLIC COMMENT

There was no public comment.

#### OLD BUSINESS

In February 2020, Mr. Lohr, Mr. Leisse and Ms. Hoxter met with two potential plant operators: KBX and M & B. It was determined that both companies could perform the needed services; however, the Board opted to defer further exploration of plant operators as Delcora is positioned to continue providing services through year 2021.

#### NEW BUSINESS

The May meeting will be changed from Thursday, 5/14/20 to Tuesday, 5/19/20 at 7:00 PM.

Upon motion and second (Konyk/Lohr) the regular meeting was adjourned at 8:24 PM.